

Staff Senate Meeting Agenda
Wednesday, April 20, 2022 @ 2:00 p.m.
Delta Center, 201 and Zoom

- I. Call to Order
- II. Roll Call
- III. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
- IV. Guest Speakers
 - a. Garry Holstein, Director of the Bradbury Art Museum
- V. Announcements and Reminders
 - a. Committee Updates
 - b. Elections
 - c. Next Meeting: May 18, 2022

Staff Senate Meeting Minutes
Wednesday, March 16, 2022 @ 2:00 p.m.

Zoom

- I. Call to Order: Alyssa Wells, President at 2:00 p.m.

- II. Roll Call: Himaja Balakrishnan, Sandra Bramblett, Robby Davenport, David Engelken, Pat Glascock, Pam Graham, Whitley Green, David Hakenewerth, Leigh Anne Hall, Kevin Hennings, Sherry Hufstedler, Melissa Jackson, Christina Kostick, Kelli Listenbee, Lana Martin, Prathima Pattada proxy for Tiffany Mosley, Cathy Naylor, Hope Phillips, Christine Perry, Madeline Ragland, Paula Broadway proxy for Cheryl Richey, Michele McGinnis proxy for Beth Robison, Kelly Sabin, Candace Evans proxy for Jennifer Salo, Jim Teague, Natalie Turney, Blake Walker, Alyssa Wells, Rebecca Oliver

- III. Routine Business
 - a. Meeting Minutes – David Hakenewerth motioned to approve the February 16 minutes. Pat Glascock seconded. All approve.
 - b. Treasurer’s Report – Cathy Naylor

- IV. Guest Speakers
 - a. Dr. Martha Spack, Vice Chancellor for Student Affairs
 - a. Student Affairs’ main mission is to offer campus engagement opportunities outside the classroom. Career Services, Counseling, Housing, Recreation, Student Conduct, and Leadership Center make up Student Affairs.
 - b. Career Services offers additional professional development, conferences, tips for career preparedness, etc. They want to incorporate more of the campus community for our students.
 - c. Housing has partnered with our academic colleges to create new living-learning communities. There will be more communities to come. There will also be more single occupancy space opportunities for students, as we are seeing that this is now student preference.
 - d. Counseling Center will be offering more group counseling in the fall with our students. Students can receive service with one-on-one counseling, a partnership with an online service, group therapy, and sometimes a referral to someone in the community.

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- e. Campus Recreation has spent some time over the last few months revamping some of the services offered to students. Intramural and club sports are now competing again, and many things are coming back to life post-COVID.
- f. Traditional programs like Spring Fest, Homecoming, etc. are always on the docket for improvement. They are always soliciting feedback from students.
- g. SGA elections are going on right now. This is a time where we can regroup and set the goals for the next academic year.
- b. Bekah Hickman and Kaleb Webb, A-State Food Pantry
 - a. Location and Hours: 2907 E. Johnson, Monday-Thursday 2:00 – 6:00 p.m., Wednesday 2:00 – 4:00 p.m.
 - b. Volunteers are led and recruited by Volunteer A-State, 50-60 volunteers
 - c. Services: Food and coat closet for any student, faculty, or staff member
 - d. Serves students, staff, and faculty. Aim to create a culture where the stigma for using the Food Pantry no longer exists.
 - e. Day-to-Day Operations: Collect information (A-State ID, dietary restrictions, number in household, do you have a stove and/or microwave, preferred items), volunteers will then make the bags to give to the patron.
 - f. Food Pantry statistics: 60% of patrons are A-State Staff. 100% increase in the amount of clients served prior to the pandemic at this time in 2019. 400% increase in the amount of clients served at this time in 2020 and 2021. 2, 251 individuals served during this academic year (August-present).
 - g. Estimated to serve 3,040 people (projected) through the rest of 2022.
 - h. To be able to sustain the Food Pantry, they will need approximately \$21,800. Donations, support, volunteers, bags, and boxes are some of the things that help sustain the food pantry. Donations can be dropped off at the Food Pantry during the pantry's operating hours.

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- i. The Pantry distributes approximately 20 bags per operating day. The Pantry needs reusable bags. You can donate these bags anytime.
- j. Summer months: Wednesdays from 3:00-5:00
- k. You can also give to the Food Pantry through the Torchbearer program as a payroll deduction.

V. Old Business

- a. Meeting Location Options – Hybrid vs. Zoom
 - a. Would like for senators to attend in person, but they could attend via Zoom if they're unable to come.
 - b. It is possible that more people be interested in being Staff Senators if they knew they could meet via Zoom.
 - c. David Hakenewerth made the motion to resume in person meetings beginning next month but make it voluntary for Staff Senators to attend in person or virtual. Himaja Balakrishnan seconds. All approve.
 - d. Will resume hybrid meeting model going forward.

VI. New Business

- a. A-State Food Pantry Support Opportunity
 - a. Food Pantry is a branch of the NEA Food Bank, but is only for A-State “family.” The only reason they are not purchasing from the NEA Food Bank is because they do not have a truck that can haul all of that food.
 - b. A suggestion was made to partner with the Writing Center to make an open event where people write some donation request letters for local businesses.
 - c. Monetary donation would be the best and easiest way to help right now. The printed bags that they priced out were very expensive.
 - d. Kelli Listenbee made a motion to donate \$550 from the Staff Senate Discretionary account to the Food Pantry. Cathy Naylor seconds. All approve.
- b. Elections
 - a. Elections Open: March 21 – April 1.
Spring Break: March 21 – 25

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Deadline to Accept or Decline Nominations: April 8, 2022

Campaigning Open: April 11-25

Voting/Dark Period: April 26-28

Election Results: May 2

- b. We all vote and nominate within our own EEO categories. Senators who are rolling off are ineligible for nomination. Encourage your coworkers to nominate and vote!

VII. Announcements and Reminders

a. Committee Updates

- a. Last year, we voted to create an “umbrella” staff appreciation committee. They had several ideas of events they could do.

Would love for this committee to take those steps to get the ball rolling.

- b. Distinguished Performance Awards will be on May 23 from 2:00 – 4:00 Nominations will open in April. All nominees will be invited to attend the ceremony, and the winners will be announced during.

- c. Day of Giving will be April 5, 2022.

VIII. Next Meeting: April 20, 2022

- IX. Kelly Sabin made a motion to adjourn, and Kelli Listenbee seconded. Meeting adjourned at 3:08 p.m. Next meeting will be April 20, 2022.



Staff Senate Treasurer's Report
March 31, 2022

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Beginning Balance FY22	\$1,890.87		<u>\$1,890.87</u>
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Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$ 3,684.17		<u>\$3,684.17</u>
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ASU Foundation Accounts				
Santa's Wolves 200067	Balance Forward	\$17,130.83		
	March Contributions (Payroll)		408.44	
	T-Shirt Sales (February)		700.00	<u>\$18,239.27</u>
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Staff Senate Discretionary 200069	Balance Forward	\$21,555.39		
	Elite Graphics (T-Shirts)		(551.77)	
	Reusable Bags for Food Pantry		(550.00)	<u>\$20,453.62</u>
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Staff Senate Education Assistance 230139	Balance Forward	\$3,709.06		
	March Contributions		51.64	<u>\$3,760.70</u>
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